



YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1.Name of the Institution	LANKA MAHAVIDYALAYA
• Name of the Head of the institution	DR. PHATIK TAMULI
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	03674255473
• Mobile No:	9435369038
• Registered e-mail	principal.lm@gmail.com
• Alternate e-mail	tamuliphatik@gmail.com
• Address	RONGMAHAL, P.O. & PS- LANKA, DIST-HOJAI
• City/Town	LANKA
• State/UT	ASSAM
• Pin Code	782446
2.Institutional status	
• Affiliated / Constitution Colleges	Affiliated
• Type of Institution	Co-education
• Location	Rural

• Financial Status	UGC 2f and 12(B)																												
• Name of the Affiliating University	Gauhati University																												
• Name of the IQAC Coordinator	Lalit Sonowal																												
• Phone No.	09101032393																												
• Alternate phone No.																													
• Mobile	9101032393																												
• IQAC e-mail address	lm.iqac007@gmail.com																												
• Alternate e-mail address	lpsonowal@gmail.com																												
3.Website address (Web link of the AQAR (Previous Academic Year)	https://lankamahavidyalaya.in/upload/aqar/AOAR%20for%20the%20Session%20%202021-2022.pdf																												
4.Whether Academic Calendar prepared during the year?	Yes																												
• if yes, whether it is uploaded in the Institutional website Web link:	https://lankamahavidyalaya.in/upload/acalendar/Academic%20Calendar%20for%20the%20Session%202022-23.pdf																												
5.Accreditation Details																													
<table border="1"> <thead> <tr> <th>Cycle</th> <th>Grade</th> <th>CGPA</th> <th>Year of Accreditation</th> <th>Validity from</th> <th>Validity to</th> </tr> </thead> <tbody> <tr> <td>Cycle 1</td> <td>B</td> <td>71</td> <td>2005</td> <td>28/02/2005</td> <td>28/02/2010</td> </tr> <tr> <td>Cycle 2</td> <td>B</td> <td>2.62</td> <td>2015</td> <td>15/11/2015</td> <td>15/11/2020</td> </tr> <tr> <td>Cycle 3</td> <td>B</td> <td>2.43</td> <td>2024</td> <td>21/03/2024</td> <td>21/03/2029</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to	Cycle 1	B	71	2005	28/02/2005	28/02/2010	Cycle 2	B	2.62	2015	15/11/2015	15/11/2020	Cycle 3	B	2.43	2024	21/03/2024	21/03/2029
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Cycle 3	B	2.43	2024	21/03/2024	21/03/2029																								
6.Date of Establishment of IQAC	13/06/2007																												
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,																													

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Dr. Phatik Tamuli	Survey and Documentation of Wild Edible Plants of Upper Brahmaputra Valley Zone, Assam, India for Defence Application by DRDO	DRDO	Year of Award 2023 and Duration 24 Months	22.75676

8. Whether composition of IQAC as per latest NAAC guidelines	Yes
<ul style="list-style-type: none"> Upload latest notification of formation of IQAC 	View File
9.No. of IQAC meetings held during the year	6
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
<ul style="list-style-type: none"> If yes, mention the amount 	
11. Significant contributions made by IQAC during the current year (maximum five bullets)	
Necessary measures have taken to start Four Years Undergraduate Program (FYUGP) from the session 2023-24 under NEP-2020 in effective way.	
The Authority announced in Academic Meeting to offer incentives Rs.	

1500/- & Rs. 2000/- for each publications in UGC Care Listed & Scopus/Web of Science Publications to faculty members to increase Research Activity of the college

Eight new Add on Certificate Courses are introduced during 2022-23 and it increases to twelve in the beginning of 2023-24 in College to enhance skills and employability of the students and also effective syllabus of six months duration with minimum 40 hours of contact classes were prepared

The AISHE report for 2021-22 and AQAR for 2021-22 are submitted in due time successfully and process of preparation of IIQA & SSR for 3rd cycle of NAAC Accreditation are in process.

One new MoU is signed with a Skill Development Training Institute , "SKILLFINITY", Guwahati, Assam, India for training and placement of final year students under the provisions of Assam Skill Development Mission and another MoU with foreign University, University of Sri Jayewardenepura, Sri Lanka is in progress

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Necessary initiatives are taken for implementation of NEP-2020	It is resolved to Start Four Years Undergraduate Program (FYUGP) from the session 2023-24 under NEP-2020 in effective way and all necessary measures including training of Teaching and Non-Teaching Staff are adopted for proper implementation of the same
It has been decided to request the Authority to announced incentives to faculty members for Research Publications in UGC Care/ Scopus Index Journals to increase Research Activity of the college	The Authority announced in Academic Meeting to offer incentives Rs. 1500/- & Rs. 2000/- for each publications in UGC Care Listed & Scopus/Web of Science Publications to faculty members to increase Research Activity of the college
Necessary steps are taken to release faculty members and Librarian from NRC duty.	The Authority took necessary steps to release the Librarian Mr. Ambika Haloi and Mr. Kahuram Nath , Associate Professor of

	Commerce from NRC duty.
It has been decided to introduce more Add on Certificate Courses in College to enhance skills and employability of the students and necessary steps are adopted to prepare effective syllabus of six months duration with minimum 40 hours of contact classes.	Eight new Add on Certificate Courses are introduced during 2022-23 and it increases to twelve in the beginning of 2023-24 in College to enhance skills and employability of the students and also effective syllabus of six months duration with minimum 40 hours of contact classes were prepared.
Necessary steps are taken to collect Institutional data for submission of AQAR 2021-22 and to prepare IIQA & SSR as early as possible	The AISHE report for 2021-22 and AQAR for 2021-22 are submitted in due time successfully and process of preparation of IIQA & SSR for 3rd cycle of NAAC Accreditation are in process
To take necessary steps to organise Alumni Meet to make more activate the Alumni Association as early as possible and to register the Alumni Association under Society Act.	The Alumni Meet was organised from College and new active Executive Body of Alumni Association is formed to execute their responsibilities. Further, for proper communication with Alumni Association, the Alumni Cell, IQAC is re-constituted with Prof. Kehuram Nath , Dr. Anuradha Choudhuri and Prof. Paritosh Sarkar as Convenor, Jt. Convenor and Assistant Convener respectively
To take necessary steps to install few more solar panel light in college campus to save electricity during night	The process of install few more solar panel light in college campus to save electricity during night is in progress .
To appoint full time computer Lab operator for proper maintenance of the Computer Lab.	One new contractual Lab operator/ Computer operator is appointed for proper maintenance of the Computer Lab/ Computers
To take necessary steps to execute Green and Energy Audit	The process of Green and Energy Audit is in progress.
To re-constituted the Alumni	The Alumni Meet was organised

<p>Cell, IQAC with Prof. Kehuram Nath as Convener , Dr. Anuradha Choudhuri as Jt. Convener and Prof. Paritosh Sarkar as Assistant Convener.</p>	<p>from College and new active Executive Body of Alumni Association is formed to execute their responsibilities. Further, for proper communication with Alumni Association, the Alumni Cell, IQAC is re-constituted with Prof. Kehuram Nath , Dr. Anuradha Choudhuri and Prof. Paritosh Sarkar as Convenor, Jt. Convenor and Assistant Convener respectively.</p>
<p>To upgrade the Central Library with additional digital resources</p>	<p>The process of upgrade the Central Library with additional digital resources is in progress.</p>
<p>To discuss and choose best practices of the Institution for SSR</p>	<p>The two Best practices of the Institution among from various practices chosen as 1. Lanka Mahavidyalaya Staff Co-operative Society Ltd. and 2. Women Security cum Women Empowerment along with an innovative ecosystem clean Environment</p>
<p>To sign few more MoU with National and Foreign Institute</p>	<p>One new MoU is signed with a Skill Development Training Institute , "SKILLFINITY", Guwahati, Assam, India for training and placement of final year students under the provisions of Assam Skill Development Mission and another MoU with foreign University, University of Sri Jayewardenepura, Sri Lanka is in progress.</p>
<p>To take necessary steps to Published the proposed Multidisciplinary Research Journal from Lanka Mahavidyalaya and Lanka Mahavidyalaya News Letter</p>	<p>The process of Publication of the proposed Multidisciplinary Research Journal from Lanka Mahavidyalaya is in progress and the Governing Body of Lanka Mahavidyalaya gave financial approval for the same.</p>

<p>To organise workshops on IPR, Gender Sensitization, Professional Development Programs, Environmental Awareness Program, Voter Awareness Program, Students mental health progression program from Incubation Centre, IQAC, and students' career progression related programs etc.</p>	<p>The IQAC, Lanka Mahavidyalaya organised One workshops on IPR, two Webinars on Gender Sensitization, one Professional Development Program on Academic and Administrative Audit, Environmental Awareness Program on Emission of Carbon Di-oxide and Green House Effect , Voter Awareness Program, Students mental health progression program, namely " Will Power as Key of Success" from Incubation Centre, IQAC, and students' career progression related programs, viz. "Employment Enhancement Techniques", Two Awareness Programs in its adopted villages , " Dairy Development and Integrated Farming System" and "Female Health & Hygiene" , three training Programs for School Teachers on various issues necessary for child care and many social development programs from NSS .</p>
<p>To take necessary steps to open PG Courses in Economics and Commerce.</p>	<p>In proper initiatives of IQAC, in the joint meeting of IQAC and Academic Council, it is resolved to open PG Courses in Economics and Commerce</p>
<p>To renovate the college Entrance Gate and road.</p>	<p>The construction of the college Entrance Gate is in progress from Local MLA Fund</p>
<p>13. Whether the AQAR was placed before statutory body?</p>	<p>Yes</p>
<ul style="list-style-type: none"> Name of the statutory body 	

Name	Date of meeting(s)
Academic Council	10/04/2024

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2022-23	20/02/2024

15. Multidisciplinary / interdisciplinary

Multidisciplinary education is a concept that has been embraced by the Indian government through the new National Education Policy (NEP) 2020. This approach to learning looks at how different disciplines can interact and overlap with each other to create a comprehensive understanding of a subject. Although, the institution adhere to the Multidisciplinary/ Interdisciplinary Approaches from the very inception of the CBCS System under the Affiliating University, the College worked with new vigour and zeal in this task, after the introduction of the NEP-2020 for the utmost acquirement of the policy introduced from the session 2023-24. The College has both Arts and Commerce Stream , andhence the college is offering to the students to choose any subject from both Arts and Commerce as per CBCS system from 2019 and NEP-2020 from 2023. The Institution has a good orientation among all departments both Arts and Commerce Faculty regarding Seminars and Workshops. Both the Teachers and Students participated in Talks, Workshops and Seminar / Webinars organized by various departments and IQAC. Further, many Teachers carried their PhD in interdisciplinary & Multidisciplinary topics. Also, many faculty members had done interdisciplinary and multidisciplinary joint publications in research. The Department of commerce course curriculum is enriched with Mathematics and Statistics. Further, the Department of commerce offered multidisciplinary common courses to all the students of Arts and Commerce.

The College introduced 12 Add-On- Certificate courses for all the students irrespective of their UG Program and the Institute is offering Computer oriented and Value added courses like Basic Computer Applications, Yoga, Assamese DTP, Bangla DTP etc. , which are mainly inter disciplinary in nature. Introduction of courses like IT in Business, Business Mathematics, Business Statics by commerce stream of this institute from its very inceptions are mainly multidisciplinary in nature. The College has two Big Computer Labs , which are always open for every department to introduce new multidisciplinary courses. .As the main objective of NEP-2020 is to

foster the Entrepreneurship rather than the Placements, the affiliating University has introduced various Skill Enhancement, Value Added and Multidisciplinary Courses for creating better opportunities among the Students in the Job/service Sector. So, the institute is offering all Skill Enhancement and Value added multidisciplinary courses as prescribed by its affiliating University, the Gauhati University, Assam. Along with this, The College is also encouraging the students for Job oriented Skill Development Programs under Assam Skill Development Missions (ASDM) from time to time, by offering job oriented Skill Development Programs . The College signed MoU with few Assam Skill Development Mission's partner Training Institutes, viz. Indian Skill Academy & Job Hut, Guwahati; MS-7 : Rout to Success, Hojai, Assam and Skillfinity, Guwahati, Assam . During session 2020-21, Indian Skill Academy Selected 78 Final Year Students for Job Oriented Skill Development Courses in its Campus at Guwahati . But Due to covid-19 problem, all the students could not continue their courses and only 4 students got placement after completing the course . Another organisation, "MS-7: Rout to Success" Selected 50 students for Job oriented Skill Development course ,"Retails Sales Associate" in Lanka Mahavidyalaya Campus and all students completed their course. Further, out of 50 students, 47 Students got placement as per ASDM provisions. This organisation, MS-7, conducted another Job Oriented Course under ASDM as per MoU in 2018-19 and out of 34 students, 24 students got placement as per provisions of ASDM. Moreover, the various Cell's and Committees under IQAC, Lanka Mahavidyalaya conducted some awareness and Career Guidance Program to orient the students to work hard for the development of their Skill and expertise level in the present competitive scenario. During the Session 2021-22, the College has initiated various Add on Certificate Courses with a great effort to orient the students with the skill based education. The premier departments that started above mentioned Add-on Courses are as follows- Assamese (Certificate Course of Assamese DTP), Economics (Certificate Course in Eco Tourism and Travel Management), History (Certificate Course on Historical tourism and travel Management), Mathematics (Certificate Course in Basic Computer Application), Commerce (Certificate Course in Goods and Service Tax). Under the Direct initiatives of the college two important Certificates Courses had introduced viz. the Certificate Course in Yoga and BORGEEET, the Vaishnava Songs composed by Great Vaishnava saint Sri Sri Sankardeva of Assam.

16.Academic bank of credits (ABC):

2. Academic bank of credits (ABC): The Academic Bank of Credit referred to as ABC in short, is a virtual mechanism that will deal

with the credits earned by the students of Higher Education Institutes in India and which are recognized by the University Grants Commission (UGC). As per the guidelines and notifications from the Government of Assam, the Institution has introduced the NEP-2020 from the session 2023-24. Thus, as a part of NEP-2020, the ABC (Academic Bank of Credits) also been adopted by the college under the SAMARTH portal , Government of Assam. At present, all the First Year Four Years UG Program Students registered themselves with ABC (Academic Bank of Credit), as per instruction of the Gauhati University, the affiliating University of this Institute

17.Skill development:

As the main objective of NEP-2020 is to foster the Entrepreneurship rather than the Placements, the affiliating University has introduced various Skill Enhancement, Value Added and Multidisciplinary Courses for creating better opportunities among the Students in the Job/service Sector. So, the institute is offering all Skill Enhancement and Value added multidisciplinary courses as prescribed by its affiliating University, the Gauhati University, Assam. Along with this, The College is also encouraging the students for Job oriented Skill Development Programs under Assam Skill Development Missions (ASDM) from time to time, by offering job oriented Skill Development Programs . The College signed MoU with few Assam Skill Development Mission's partner Training Institutes, viz. Indian Skill Academy & Job Hut, Guwahati; MS-7 : Rout to Success, Hojai, Assam and Skillfinity, Guwahati, Assam . During session 2020-21, Indian Skill Academy Selected 78 Final Year Students for Job Oriented Skill Development Courses in its Campus at Guwahati . But Due to covid-19 problem, all the students could not continue their courses and only 4 students got placement after completing the course . Another organisation, "MS-7: Rout to Success" Selected 50 students for Job oriented Skill Development course ,"Retails Sales Associate" in Lanka Mahavidyalaya Campus and all students completed their course. Further, out of 50 students, 47 Students got placement as per ASDM provisions. This organisation, MS-7, conducted another Job Oriented Course under ASDM as per MoU in 2018-19 and out of 34 students, 24 students got placement as per provisions of ASDM. Moreover, the various Cell's and Committees under IQAC, Lanka Mahavidyalaya conducted some awareness and Career Guidance Program to orient the students to work hard for the development of their Skill and expertise level in the present competitive scenario. During the Session 2021-22, the College has initiated various Add on Certificate Courses with a great effort to orient the students with the skill based education. The premier departments that stared above mentioned Add-on Courses are as

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18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The Institute has Six Communicative Languages, viz. English, Assamese, Hindi, Bengali, Manipuri and Nepali. All the departments arranges Lectures, Talks and workshops on various occasions from time to time and every department offer their cooperation on others' departmental activity. Hence, a good relation and integration has been developed among all the communities irrespective of their mother tongue within the institution, which has a good effect on the entire locality. Further, there is a language society for orientation among all the above six Languages, and the authority has entrusted a responsibility to the society to enhance the communicative skills among all other language speaking people. Further, the webinars on various Languages, Literature and Culture, arranged by various language Departments of College, attended by various community people all over India, which contributes to some extent to Nation building. Awareness Courses in Yoga is introduced and also Certificate Course in Traditional Assamese Vedic Cultural Song " BARGEET" is being introduced, which is promoting Indian knowledge system. Further, in Assamese Language and Literature, Bengali Language and Literature, Hindi Language and Literature Courses, many contents are enriched with Vedic & ancient Indian Tradition, Civilization, cultural etc. In the syllabus of Assamese language and literature, a major portion is covered by studies on Vaishnava Saint Sri Sri Sankardeva's Creation, viz. BARGEET, NAMGHUSA, KIRTANA, ANKIA-VAUNA (Vaishnava Drama), Veda- Vedanta etc. In Bengala Language and literure, many courses are included about creation of Kavuguru Rabindra Nath Tagore and his contemporary studies, Swami Vivekananda and his philosophy, Gandhian thoughts and many courses related to Indian knowledge system. In the syllabus of Political Sciences and Economics, Indian knowledges system courses like ARTHA-SASTHA of CHANAYKA allies KOUTILLA, Rajdharm ofVED-VYAS, Gandhian Philosophy, Gandhian Economy etc. played an integral part in course curriculum. In the syllabus of Philosophy, Gandhian thoughts, Philosophy, Vedic-Culture and thoughts etc. enriched the

Indian knowledge system. In the syllabus of History, studies in Vedic Indian civilizations, Studies in ancient Indian History & civilization, medieval studies of Indian states, its Art & culture, sacrifices etc. enriched the Indian knowledge system studies. In the Syllabus of Hindi, studies on all Indian cultures & languages, comparative Indian literatures and Vaishnava Literature played an integral part, which enriched in studies of Indian knowledge system. Thus, the institute played an integral part in practice and promotion of Indian knowledge system

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Outcome-based education aims to create a clear expectation of results that students must achieve. Here, the outcome includes skills, knowledge and attitude. OBE empowers students to choose what they would like to study and how they would like to study it. The Institution has already adopted Outcome Based Education (OBE), as the syllabi prescribed by the affiliating university under CBCS system is already in synchronous with the expectation of the program and the desired skills and knowledge to be inculcated in the learners. The institution is planning to organized workshops and faculty development programs in order to develop materials for OBE. Collecting data from the outcomes, like percentage of placement, opting higher studies and clearing different competitive exams, through feedback the institution tries to ascertain it's focus on OBE. Further, the institute took initiatives to offer Job oriented Skill Development courses under Assam Skill Development for its students during last five years and signed MoUs with Training Partner Institutes of Assam Skill Development Mission, viz. MS-7, Rout to Success (2018-19), Indian Skill Academy (2020) and Skillfinity (2022) to provide the same. Under this initiatives, all total 75 students got placement as campus placement. Further, sufficient numbers of passed out students got placement in various organisation as mentioned in Criterion-5. Further, the college is offering Skill Enhancement Courses in various UG Programs as per regulation of the Gauhati University CBCS System and NEP-2020, which is focusing on OBE of the institute.

20.Distance education/online education:

The Institute has a Study Centre of Krishna Kanta Handiqui Sate Open University (KKHSOU), which provides 12 undergraduate programs in BA (Honours) and BA (Regular), B.Com (Honours) and B.Com (Regular) and 07 Post Graduate Programs, viz. MA in Assamese, English, Education, Political Science, Sociology, Economics and M.Com through Distance Education. Also, the college had offered Diploma in Elementary Education till 2018 and Bachelor Preparatory

Program for 5 years till 2017 under KKHSOU. From the session 2023-24, the Study Centre of KKHSOU adopted the NEP-2020 in the line of Government Order and Notifications regarding the implementation of NEP.

ONLINE EDUCATION : The Institution provides complete online classes for regular curriculum during Covid-19 Pandemic lockdown period and arranged online Seminars / Webinars for both Teachers and Students. During Covid-19 Lockdown period the IQAC, Lanka Mahavidyalaya organized about 20 Webinars

Link of the Webinars in Institutional Website:

http://www.lankamahavidyalaya.in/iqac_sub.php?id= 5

relating to Students Mindset Crafting, Students Career Related Program , Research Oriented Programs, Intellectual property Rights, Gender Sensitization , Mental Health, Soft Skill Development, Online E-Resources, opportunities of research in various field , and also online examination System, etc. Further, the institute prepared Online Academic calendar for regular online Zoom- Platform classes , specially to overcome covid-19 pandemic crisis. So, due to regular online classes and counselling, the students of the institute were not extremely effected during whole covid-19 pandemic period

Link of Special Academic Calendar along with Affiliating University Calendars :-

<http://www.lankamahavidyalaya.in/upload/acalendar/Academic%20Calendar%20of%20the%20Session%202020-2021.pdf>

<http://www.lankamahavidyalaya.in/upload/acalendar/Academic%20Calendar%20for%20the%20Session%202020-2021.pdf>

Thus , the Online Education system has a major rule for the Institution to overcome the crisis of Covid-19 Pandemic Period. At present we are following the blended mode for the Teaching & Learning purposes, whenever necessary.

Extended Profile

1.Programme	
1.1	370
Number of courses offered by the institution across all programs during the year	
File Description	Documents
Data Template	View File
2.Student	
2.1	1924
Number of students during the year	
File Description	Documents
Data Template	View File
2.2	286
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	
File Description	Documents
Data Template	View File
2.3	318
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	View File
3.Academic	
3.1	35
Number of full time teachers during the year	
File Description	Documents
Data Template	View File

3.2	41
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution

4.1	34
Total number of Classrooms and Seminar halls	
4.2	139.16264
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	71
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Lanka Mahavidyalaya is affiliated to Gauhati University, Assam and it follows the syllabus, academic calendar and guidelines framed by the university. The college has been following a well-planned curriculum delivery system. The institution has an academic council which formulates and ensures curriculum planning in association with Management and IQAC, Lanka Mahavidyalaya. The Academic Council of the Institution prepares a prospectus so that the students can acquaint themselves with the curriculum and other relevant information such as notifications related to form-fill-up, admission, examination etc. by accessing the college website as well as the notice board displayed in each department. Further, the Academic Council of the Institution prepare Central Class Routine, Academic Calendar and internal examination schedule. For the slow learners and other students desirous of clearing their doubts and queries, there is a provision for additional remedial, tutorial and practical classes arranged by the concerned departments. Sessional Examinations, group discussion, presentation on course contents are conducted as a part of internal assessment and for the overall

development of the students. Departments conduct departmental meetings at regular intervals to analyze the progress of the course and discuss other important issues concerning the students, department and the college.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://lankamahavidyalaya.in/iqac.php

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Before the commencement of each academic session, University notifies an academic calendar for all the programs, which contains the date of commencement, last working day of the semester, Internship schedule and dates for sessional and end examinations. Our college follows the academic calendar issued by the Gauhati University strictly and plans all its activities including the conduct of final semester examination, internal assessment examination, field study/project work etc.

The academic calendar issued by the university helps the teachers to plan their classes, academic activities, co-curricular activities etc. Department heads closely supervise and monitor the completion of the syllabus of each semester as per the syllabus prepared by the university. The college conduct sessional examination (Internal Evaluation) as per affiliating university (Gauhati University) regulations, which is notified in Notice Board, College Website and Lanka Mahavidyalaya updates.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://www.lankamahavidyalaya.in/upload/academic%20Calendar%20for%20the%20Session%202022-23.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the

B. Any 3 of the above

following academic bodies during the year.
 Academic council/BoS of Affiliating University
 Setting of question papers for UG/PG
 programs Design and Development of
 Curriculum for Add on/ certificate/ Diploma
 Courses Assessment /evaluation process of the
 affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

22

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

8

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

352

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

352

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution makes efforts to integrate its crosscutting issues such as Professional Ethics, Gender, Human Values, Environment and sustainability into the curriculum. By adhering to the curriculum of the affiliating university, crosscutting issues such as climate change and environmental education are made compulsory subject for all the students in the higher secondary and degree level. The college has a Women Cell which organizes special lectures, workshops to promote gender equality and sensitize the students, staff and local community on gender issues involving local communities from neighboring areas of the institution., which are uploaded in Institutional website under the head, " Institutional Initiatives in Gender Sensitization", in the facilities saction . Further, Awareness program was also organized by the Women cell to promote healthy lifestyle of women of the local areas. Besides all, the national days are celebrated and the active participations of the students help in boosting the curriculum enrichment aspects. The

college has a NSS Unit which frequently organizes various program to orient the students to community service. The NSS unit in association with IQAC, organised various Human Ethics programs, such as Blood Donation Camp, SHRAMDAN, SWATCHA BHARAT, Environmental Awareness, Clean Environment, Awareness against drugs abuse etc.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

11

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

1001

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	ankamahavidyalaya.in/student_satisfaction.php

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

770

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

728

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The Departments use monitoring and mentoring to keep track of slowlearners' and keep special attention for their Developement and also took special care for Advanced learners too with extra personal counselling regarding their studies. The concerned department identify the slow learners based on the particular students performance in the Sessional Examinations, Home Assignments, Seminar, Group Discussion etc. Accordingly, the Department arranged the Remedial Classes to meet the requirements. The College has an incubation Centre for mental Health & Growth and the Departments took suggessions for upliftment of the slow learners. Further, the Centre for mental Health & Growth sit with Departmental reccomendaded students for upliftment of their academic skills without allowing them to know about their drawbacks. The College has a mentoring system , where one teacher is assigned to each group to to look after the individual academic problems. Further, each Department took special care for slow learners and encourage the weak students/learners by delivering motivational speech, by taking extra classes, by providing some notes if necessary. To gain experience and knowledgee, the institutional students are enocuraged to take part in seminars, conferences and workshops. Our collection of books in the library is noticeable. The IQAC organised some soft skill Developement Traing Programs for the Developent of Soft Skills of

the students. Library of our college caters to the needs of both the slow and advanced learners. They can easily access to online materials as our library offers computer facility.

File Description	Documents
Link for additional Information	https://lankamahavidyalaya.in/cell_info.php
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1924	35

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Lanka Mahavidyalya undertakes students centric methods. These are as follows :

Project methods: The project work stimulate student's interest on the subject and provide student an opportunities of freedom of thoughts and free exchange of different views. As per the requirement of the syllabi, the project work is done in supervision for the students.

Interactive methods: The faculty members make learning interactive by motivating students through participation in group discussion, role-play, Departmental Quiz, Educational Games, Discussion on current affairs, etc.

ICT Enabled Teaching: ICT enabled teaching includes Wi-Fi enabled class rooms with LCD, Language Lab, Smart Class rooms, etc. To enhance the teaching-learning process the institution adopts modern pedagogy. The institution has the essential equipments to support the faculty members and students.

Student Seminars: The Student seminars are organized where in the papers are presented by students on contemporary topics to enrich their learning experience.

Internship Program: The NSS Unit of the College organizes different Programs such as the Swachh Bharat Abhiyan, awareness on different issues pertaining to society and leadership building. The College has also organized one Job Oriented Internship in collaboration with Job Hut, under Indian Skill Development Program.

Group Learning Method: Group Learning method is now being adopted through whatsapp group. The Departments of the college organizes Group discussion among the students for the better understanding of the subject and on different relevant issues.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://lankamahavidyalaya.in/upload/facilities/ICT%20Facilities%20in%20Lanka%20Mahavidyalaya.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

These days, it is essential for the students to learn and gather the knowledges from the latest technologies in order to be competent with contemporary situation. College uses Information and Communication Technology (ICT) in education to support, enhance, and optimize the delivery of education. The following tools are used by the Institute

Projectors- 6 projectors are available in different classrooms/labs

Desktop and Laptops- Arranged at Computer Lab and Faculty cabins all over the campus.

Seminar Rooms- One seminar hallequipped with all digital facilities.

Smart Board- Two smart boards are installed in the campus. Online Classes through Zoom, Google Meet, Google Classroom.

Faculty uses ICT Power Point presentations- Faculties are encouraged to use power-point presentations in their teaching by using LCD's

and projectors. They are also equipped by digital library, online search engines and websites to prepare effective presentations.

Online quiz- Faculties prepare online quizzes for the students after the completion of each unit with the help of GOOGLE FORMS .

Video Conferencing- Students are counseled with the help of Zoom / Google meet applications. E-Resorces, Class Notes are provided through the College website as well as through the Departmental WhatsApp groups.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://lankamahavidyalaya.in/upload/facilities/ICT%20Facilities%20in%20Lanka%20Mahavidyalaya.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

36

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

36

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

11

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

568

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

At Institute level: At Institute level, an examination committee, comprising of a senior teacher as convener and other teaching and

non-teaching staff as members is constituted to handle the issues regarding conduct and evaluation process of the internal as well as external examinations. The Committee formulated the schedule of the internal examinations centrally and various Departments conduct their sessional examinations (Internal Examinations) as per direction of the Internal Examination Committee. After evaluation of the answer scripts, the internal marks are displayed on the notice board.

- The Institution is affiliated to Gauhati University and it follows the guidelines of the affiliating university in examination related matters both internal and external assessment.
- Attendance, assignment and sessional examination are the three components of the internal assessment mechanism.
- Academic calendar of the institution incorporates schedule of internal assessment.
- Students are informed well in advance regarding schedule of sessional examination and assignments and display in notice board as well as in College Website.
- An Examination Cell is formed at the beginning of the academic session. It is responsible for smooth conduct of both sessional and end semester examinations.
- The departments are entrusted with the responsibility to prepare the question papers and submit the same to the Examination Cell on time. Invigilators are appointed from other departments.
- Invigilators are assigned in examination halls and rooms depending on the number of examinees.
- The Examination Cell is also responsible for determining the date by which the sessional examination's evaluation procedure must be finished.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.lankamahavidyalaya.in/igac_sub.php?id=55

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college follows strictly the guidelines and rules issued by the

affiliating university while conducting internal examinations.

- At Institute level: At Institute level, an examination committee, comprising of a senior teacher as convener and other teaching and non-teaching staff as members, is constituted to handle the issues regarding evaluation process. The teacher distributes evaluated answer scripts to students, and any clarifications or grievances are addressed by the teacher. The internal marks are displayed on the notice board. If any discrepancy like mistakes in question paper, mark allocation, correction is noticed by the students, the concerned teacher will resolve the discrepancy, and the necessary corrections will be made.
- If a student is not satisfied with the marks awarded even after resolved by the teacher, then he may appeal the same to the HOD of concerned Department. Students are counseled by the faculty mentor, and remedial classes are conducted for students who have failed in the examinations. Within a time bound the Internal Assessment marks are entered in the University web portal.
- At University level: If students have grievances related to evaluation of university answer scripts it is intimated to the subject handling faculty and head of the department if necessary, for further action.

File Description	Documents
Any additional information	View File
Link for additional information	https://lankamahavidyalaya.in/upload/notice/1679925891.jpg

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

- The College has clearly stated learning outcomes of the Programs and Courses offering in the College and the following mechanism is followed to communicate the learning outcomes to the teachers and students.
- Hard Copy of syllabi and Learning Outcomes are available in the college/departments for ready reference to the teachers and students.
- Learning Outcomes of the Programs and Courses are highlighted and made aware to the students in the induction

ceremony cum orientation programme at the beginning of the session.

- The importance of the learning outcomes has been discussed and communicated to the teachers in staff meeting and IQAC meeting.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://lankamahavidyalaya.in/programmes.php
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

- Our Institute is affiliated to Gauhati University, Assam, India. We offered Under Graduate courses under the Faculty of Arts and Commerce. For these programs and courses, the institute followed the curriculum designed by our affiliated university.
- The Programme outcomes, Programme specific outcomes and course outcomes are evaluated by the institution and the same are communicated to the students in the formal way of the discussion in the classroom.
- We took utmost care of measuring the level of attainment of POs, PSOs and COs and followed formal as well as informal mechanism for the measurement of attainment of the outcomes. Even we took feedback from all the stakeholders in this respect and try to take necessary steps accordingly.
- The institute followed the Academic Calendar of our affiliated university.
- All the subject teachers maintained Academic Diary/Lesson Plan for every academic year for the smooth conduction of Classes to meet up the programmes outcomes and course outcomes.
- All the subject teachers prepared Semester-Wise evaluation Reports. The College has an Academic Council and in its meeting various Academic Developmental measures are adopted for Curriculum Development and Academic Upliftment.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://lankamahavidyalaya.in/upload/programmes/1698747766.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

318

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://lankamahavidyalaya.in/upload/programmes/1697094226.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://lankamahavidyalaya.in/upload/student_satisfaction/Students%20Satisfactory%20Survey%202022-23.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

22.75676

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

01

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://www.drdo.gov.in/drdo/labs-and-establishments/defence-research-laboratory-drl

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

09

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year**3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

07

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

14

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

SL.No.

Name of Extension Activities

Outcome

1.

Covid Awareness Programme

Public awareness on traffic rules

2.

India Campaign (Swachha Bharat Abhiyan)

It could aware on surroundings and hygienic.

3.

Blood Donation Camp

Contributed 30 units of blood

4.

Paryavaran Sangrakshan Chetona Cycle Yatra

Disseminated ideas for environmental protection.

5.

Road Repairing activity

Students are motivated for shraamdan voluntarily.

6.

Awareness Programme on Dairy Development

Dairy practices and marketing.

7.

Plantation Drive

Planted saplings to combat challenges to environment.

8.

Run for Unity on occasion of Rashtriya Ekta Divas

Sense of oneness amongst the participants.

9.

Anti-Drug Abuse and illicit Trafficking Awareness

Voice against use of drugs and illicit trafficking

10.

Voters' Awareness Programme

To bring awareness amongst the newly enrolled voters

11.

Awareness on Female Health and Hygiene and Distribution of Sanitary Napkins

Distributed Sanitary Napkins.

12.

District Level Training Programme on Emotional Wellbeing and Mental Health for Nodal Teachers of Secondary Schools

Emotional wellbeing for the benefits of students.

13.

Awareness Programme on marketing of Products of Self?HeIp Group

Trained for marketing home-made products

14.

Amrit Briksha Piantation Programme

Awareness on environmental issues

15.

Awareness Programme on Man? Elephant Conflict

To find possible solution through community engagement.

File Description	Documents
Paste link for additional information	https://lankamahavidyalaya.in/upload/igac_file/1714036583.pdf
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

03

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

27

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in

collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

624

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

10

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

05

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Although, the institute situated in a rural area, as a pioneer institute of Higher Education in Hojai District; it has adequate infrastructure and physical facilities. The college campus area is 17 acres, on which the building construction is about 5464.78 Sq. Metres. The college has 15 Departments inclusive of both Arts and Commerce stream. The College has vision to introduce Science Stream, for which a separate science building is under-construction.

Classroom Facilities:

- 34 classrooms out of which 7 ICT enabled Classrooms including 02 Computer Labs, 01 Psychological Lab-cum - Class Room and one Seminar Hall.
- 6 big classrooms have Mic & Sound systems.
- All ICT facilitated classrooms have Wi-Fi facilities to make the teaching-learning process effective.
- Spacious seating arrangements with qualitative furniture. Cleanliness, light and ventilation systems are maintained in the classroom and laboratories.
- Black Boards, White Boards and Green Boards are available in the classrooms.
- Facility of Projectors and Smartboards.

Laboratory Facilities:

- Two Computer Laboratories.
- Education Laboratory.
- Separate Language laboratory of Assamese Department.
- A total of 81 computers are there in the college.

Other Facilities

- A separate two storeyed Girls Hostel with the accommodation capacity of 30 boarders.
- The institution has Centrally purified running Drinking Water System
- A big Pond with an area of about 8 Acres for Pisciculture.
- CCTV surveillance with 45 nos of CC cameras.
- Canteen
- Parking Sheds & By-cycle Stand

- Toilet facilities for teachers and students having running water facility
- Ramps for Divyangjan.
- Girl's & Boy's Common Room

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://lankamahavidyalaya.in/facilities_lanka.php

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Sports & Playground:

- The college has a playground for outdoor sports and a Indoor Stadium i.e. Kanaklata Baruah Indoor Stadium, which covers an area of 9600 sq. ft. well equipped with a couple of Badminton Courts, Table Tennis anda fully equipped Multi Gym and a Yoga Centre with all the necessary equipments.
- The College has Games & Sports Cell to Conduct all kind of Sports events. Moreover, it has a Student Union which works in parallel with the Games & Sports Cell.
- The College offers one 6th Month Add on Certificate Course on Yoga.

Cultural Facilities:

- Separate cultural room is available, facilitated with Classical and Modernmusical instruments.
- The College has Cultural Development Cell to Conduct all kind of culturalevents. Moreover, it has a Student Union which works in parallel with the Cultural Development Cell
- A fully AC seminar Hall cum Auditorium with ICT enabled facilities. The seating capacity of the Hall is around 250. The auditorium is enriched with a full screen stage and a projector.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://lankamahavidyalaya.in/facilities_lanka.php

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

7

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

7

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106954/4.1.1_1698994356_5783.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

45,95,858 INR

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Situated in a separate building, the Central Library of Lanka Mahavidyalaya is in an area of 210 sq.m. with 18,513 books, Before Covid ,there were 13 journals and periodicals but due to covid the acquisition of journals and periodicals hard copies were suspended,but the process to resume obtaining them is in progress and 4 Daily News Papers are continued from very beggining . This Library is automated using Integrated Library Management System with the software SOUL 2.0 .In addition to this, there are Departmental Libraries in each department too. The Library building has the provision for both individual and group reading. Adequate space and atmosphere is maintained for browsing and relaxed reading. Subscription of Journals are periodically renewed and new books are purchased according to the needs of the students and faculties.

ILMS software: Name of ILMS software: SOUL Nature of automation: Partially Version: 2.0 Year of automation SOUL: 2013 Features of SOUL 2.0 Client-server based architecture, user friendly interface that does not require extensive training. Provides a simple budgeting system and single window operation for all major circulation functions. Compliant to International standards such as MARC 21. Compliant to NCIP 2.0 protocol for RFID and other related applications. Library Services All books have been classified with the Dewey Decimal Classification System Manually book issue/return and renewal. Reference service. Subscription to various journals. Orientation programs for new members. Reprographic service when students and faculties deemed necessitated.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://lankamahavidyalaya.in/library.php

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

C. Any 2 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

46821

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

90

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

By giving thrust and importance on Information Technology, our college i. e. Lanka Mahavidyalaya frequently updates the IT facilities as per the need of time and requirement. These include increase in the number of computers, upgradation of internet connectivity, upgradation of institutional portal, time to time

updating of information in the portal, setting up of smart classrooms and ICT enabled classrooms, ICT enabled seminar Hall, online admission, Library digitization etc. The college has total 81 nos of Computers in office, IQAC, Library and in two Computer Lab . There are 71 computers in two computer Labs and Library , which are excessible to students with Wi-Fi facilities. The college has a lease line connection provided by Rail Net with good internet connectivity. Internet Connection bandwidth has been upgraded to 20 MBPS unlimited on 7/3/2022 as necessitated to support all round digitization of the Institute and later it is upgraded to 200 Mbps. The college has Rail Net fiber internet connection that is used to provide Wi-Fi internet access. The college has a tie-up with SS Technology for regular maintenance and upgradation of it's IT facilities and college automation.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://lankamahavidyalaya.in/upload/iqac_file/1714117890.pdf

4.3.2 - Number of Computers

71

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support

facilities) excluding salary component during the year (INR in Lakhs)**4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)****39,49,040**

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

- Lanka Mahavidyalaya has constructed an Indoor stadium and it has the facility to play sports like, Badminton, Table Tennis. Apart from this College has the facility of Gymnasium one Playground for Outdoor Games
- Lanka Mahavidyalaya has a Central Library within the premises of the college and having 18436 books and large numbers of Journals as well as Newspapers (Regional and National) for the benefit of the college community.
- Lanka Mahavidyalaya has a well equipped laboratory facility in the department of Education and two Language Lab with wifi connectivity.
- Lanka Mahavidyalaya has Two Central Computer Laboratory with internet facility to make the students computer literate.
- College has 34 numbers of class rooms with 04 digital classrooms and one Seminar Hall with audio visual facility..
- The college has Career Counseling Cell, NSS, Games and Sports Cell, Cultural Development Cell and Incubation Centre under IQAC for the development of Career, physical and mental health.
- The college has the provision for centrally purified drinking water facility and separate toilets for boys and girls.
- The college has a study center of KK Handiqui State Open University for Open and Distance mode of Education facilities for greater interest of the locality.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://lankamahavidyalaya.in/upload/facilities/FACILITIES%20AVAILABLE%20IN%20LANKA%20MAHAVIDYALAYA.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1451

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File
5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	A. All of the above
File Description	Documents
Link to institutional website	https://lankamahavidyalaya.in/seminar.php
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
65	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
65	
File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File
5.1.5 - The Institution has a transparent mechanism for timely redressal of student	A. All of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

34

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

64

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

16

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

06

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Lanka Mahavidyalaya has a Students Association having thirteen portfolios with one President, Vice President, general secretary and other specific Secretaries. The bodies formulate and executed their power and functions to cater the needs of Students in the field of sports, cultures, literatures, student welfare and academic activities in consultation with the concerned authorities. The student elected body has their own funds and prepares their budget for necessary expenditure.

The following Cells of the College are represented by the Students in its execution:

- ANTI-RAGGING SQUA
- CULTURAL DEVELOPMENT CELL
- DISCIPLINE MAINTENANCE CELL
- GAMES AND SPORTS DEVELOPMENT CELL
- GIRLS'COMMON ROOM DEVELOPMENT CELL
- INDOOR STADIUM MANAGEMENT COMMITTEE
- INTERNAL COMPLAINT COMMITTEE
- STUDENTS WELFARE CELL
- WOMEN CELL
- YOVA TOURISM CLUB

File Description	Documents
Paste link for additional information	https://lankamahavidyalaya.in/cell.php
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

3

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Lanka Mahavidyalaya, Lanka is established in 1979, a number of alumni got education from this reputed institution. Though this institution is located in rural area, it has a great contribution in the educational development of the rural students. Many alumni of this college are wellknown in their respective fields i.e. Politics, Education, Judiciary, Literature, Sports, Agriculture, Business and Industry, Social Work and Public Speaking. The college provides an opportunity to the alumni to interact and share their experience with students during the College Week in every year.

- Although, the College has not a registerd Alumni Cell, our Alumni Association works for the overall development of students as well as the institution.
- It helps our institution not just financially, but in terms of academic planning, placements of students, career guidance and technological guidance.
- Alumni Association provides information about the job opportunities available in their fields.
- Alumni Association organizes various Games and Sports Competitions in the College Campus.
- Financial Support On the innitiatives of LMAA , two individuals viz. Mrs. Kankana Tamuli and Mr. Hemanta Goswami and contributed Rs. 10000/- (ten thousand) and 5000/- respectively in cash during 2023.

File Description	Documents
Paste link for additional information	https://docs.google.com/forms/d/e/1FAIpQLScEr2ynarJXvcbqzQZ8LOj6uC-EipVgEnAlPZJw_WIXSFT0gw/alreadyresponded?vc=0&c=0&w=1&flr=0
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Lanka Mahavidyalaya is effectively working towards achieving the following stated mission and vision of the college

Vision: To provide and promote quality and value education to instill spirit of inquiring humanistic value, inculcate the sense of scientific temperament among the students to cop up themselves with the changing scenario as a citizen of India.

Mission: Making use of emerging technological tools for effective teaching-learning and bridge the gap between social needs and higher education. Nurturing a congenial learning ambience. To nurture Research and Innovation. Undertake Collaborative Partnership with other Higher Education Institutions.

In relation with the vision and mission of the college, NEP has been implemented, Multi-disciplinary Courses have been introduced and the college is operating within its budget and using resources in a cost effective manner. Moreover, the Governing Body is crucial and is responsible for framing strategic institutional policies and approving all major decisions of the college, in consultation with the stakeholder. A decentralized and participatory nature of governance through different Committees and Cells. In various Committees, Cells and Bodies stakeholder's participation has been

encouraged. Principal of the College convenes meetings with the Governing Body, teachers, staff & departmental heads for discussion of matters pertaining to the College.

File Description	Documents
Paste link for additional information	https://lankamahavidyalaya.in/mission.php
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

For achieving sustained growth, college is operating within its budget and using resources in a cost effective manner. This involves implementing cost-saving measures, reducing wastage, optimum utilization of resources, and good governance. Moreover, the mechanisms and policies of Governance have been formulated:

Governing Body is crucial as it is responsible for framing strategic institutional policies and approving all major decisions of the college, in consultation with the stakeholder. The governance strategies adopted have been highlighted as follows:

A decentralized and participatory nature of governance through different Committees and Cells. In various Committees, Cells and Bodies stakeholder's participation has been encouraged. Principal of the College convenes meetings with Governing Body, teachers, staff & departmental heads for discussion of matters pertaining to the College.

File Description	Documents
Paste link for additional information	https://www.lankamahavidyalaya.in/cell.php
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

To fulfill the vision and mission of the institution, the college actively involves in different aspects of institutional strategy development and planning process throughout the year.

The college has received the Rashtriya Uchchatar Shiksha Abhiyan (RUSA) grant of 2 Crores (in installments) under Infrastructure Grant to the colleges (2019-2020), which has been utilized effectively. Moreover, resolutions have been taken to open new departments.

In the context of administration, the Governing Body (GB) is the apex body. The Principal of the College performs both the roles of being the Secretary of the GB and the Drawing and Disbursing Officer (DDO). The Principal is assisted by the Vice Principal, HOD, non-teaching staff, IQAC and other in-house bodies. The students too feel empowered with the Student Association which is an elected body. To look after the planning and execution of various activities of the institution different institutional bodies (Committees & Cells) have been constituted such as Internal Quality Assurance Cell (IQAC), Research & Community Development Cell, Academic Council, Career Guidance and Counseling Cell, Library Development Committee, Discipline Maintenance Cell, Anti-Ragging Committee etc.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://lankamahavidyalaya.in/upload/iqac_file/1713854079.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The apex body of the institution is the Governing Body (GB), where the Principal of the College performs both the roles of being the Secretary of the GB and the Drawing and Disbursing Officer (DDO) and is assisted by the Vice Principal, HOD, non-teaching staff, IQAC and other in-house bodies. The students too feel empowered with the Student Association which is an elected body. To look after the planning and execution of various activities of the institution different institutional bodies (Committees & Cells) have been constituted - Internal Quality Assurance Cell (IQAC), Research & Community Development Cell, Academic Council, Career Guidance and Counseling Cell, Library Development Committee, Discipline Maintenance Cell, Anti-Ragging Committee, Disaster Management Committee, Games And Sports Development Cell, Girls Hostel Management Committee, Grievance Redressal Cell etc.

Moreover, all new recruitments are made in a transparent manner by way of Public advertisement in the leading Newspapers of Assam and also through the website of the institution as per the State Government & UGC rules and by conducting interviews.

The service conditions of the permanent faculty members, including appointment and promotion, are regulated as per the rules and procedures stipulated by UGC & DHE, Government of Assam.

File Description	Documents
Paste link for additional information	https://www.lankamahavidyalaya.in/collegemanagement.php
Link to Organogram of the Institution webpage	https://www.lankamahavidyalaya.in/upload/organogram/Organogram.png
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

Following are the welfare measures taken by the institution for teaching and non-teaching staff :

Leave Benefits

As per Assam Provincialised College Management Service Rules, the employees of the college can avail Casual leave, Earned leave, Medical leave, Child Care leave and Maternity leave.

Monetary Benefits

Encashment of earned leave at the time of retirement. A Group Insurance policy exists for the permanent teaching and non-teaching staff. Loan facility is also available for the permanent teaching and non-teaching staff of the institution through the Lanka Mahavidyalaya Staff Co-operative Society Ltd. Lanka, which is registered under the Societies Registration Act XXI of 1860. The Society offers maximum loan of total deposit plus six months net salary to a member as general loan and provides maximum 5, 00,000/- (Five Lakh) only as special loan for any kind of emergencies.

The institution also provides Gymnasium facility, First aid Health Unit, well furnished separate departmental rooms, provision of safe drinking water, library facility for faculty members, etc. The institution is working towards better avenues for career development and progression of its faculties by organizing national and international seminars, webinars and workshops, etc. and also grants special leaves to faculties to attend various academic deliberations.

File Description	Documents
Paste link for additional information	https://lankamahavidyalaya.in/collegemanagement.php
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

04

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

17

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution has performance based appraisal system for the assessment of teaching and non-teaching staff. The annual assessment and initiatives for recruitment and promotion are taken as per the guidelines of UGC and Directorate of Higher Education (DHE), Government of Assam.

Teaching Staff

i) The Career Advance Schemes for promotion of the teachers and Librarian is subject to the Academic Performance Indicator (API) criteria and Performance Based Appraisal System (PBAS).

ii) The college maintains Annual Confidential Report on performance of teachers.

iii) The performance of the faculty members is also evaluated through Student Feed Back System.

iv) Record of daily academic and other assigned duties are maintained by the departments.

v) Service Book is also maintained.

vi) Academic Performance Record is collected in prescribed format and kept in IQAC office of the college.

Non-Teaching Staff

All non-teaching staffs are also assessed through annual confidential reports and annual performance appraisal.

File Description	Documents
Paste link for additional information	https://www.lankamahavidyalaya.in/collegemanagement.php
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Institution has established a mechanism for conducting internal and external audits on the financial transactions every year to ensure financial compliance. The college has two tier audit system:

Internal Audit

The Internal Audit is conducted for every financial year by a Chartered Account firm appointed by the college authority. M/S Satya Narayan Agarwalla & Company, a chartered Accountant firm based in Nagaon, Assam is entrusted the responsibility of conducting internal audit of the college. The internal audit report is placed before the Governing Body of the college for necessary approval. Internal audit includes the auditing of all the Government and Non-government funds as mentioned in Sources of Funding .

External Audit (Government Audit)

The External Audit is conducted by the Directorate of Audit (Local fund) Govt. of Assam. The Directorate of Audit (Local Fund) verifies the utilization of funds received from various sources such as Central Government, State Government and all other sources which include the grants received from UGC, RUSA & Infrastructure Development Grants from Government of Assam etc. The financial transactions that come under the purview of RUSA funding are audited by RUSA, Assam.

File Description	Documents
Paste link for additional information	https://www.lankamahavidyalaya.in/igac_sub.php?id=24
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Mobilization of funds and its optimal utilization is the core point for the development of an Institution. Lanka Mahavidyalaya used to submit proposals to the UGC, RUSA and the State Government to acquire Grants for the development of infrastructures.

The Institution has established a mechanism for conducting internal and external audits on the financial transactions every year to ensure financial compliance.

Internal Audit: The Internal Audit is conducted for every financial year by a Chartered Account firm appointed by the college authority. M/S Satya Narayan Agarwalla & Company, a chartered Accountant firm based in Nagaon, Assam is entrusted the responsibility of conducting internal audit of the college. On behalf of the Principal of the college, the Head Accountant maintains the funds. The internal audit report is placed before the Governing Body of the college for necessary approval. Internal audit includes the auditing of all the Government and Non-government funds as mentioned in Sources of

Funding .

External Audit (Government Audit) The External Audit (Government Audit) is conducted by the Directorate of Audit (Local fund) Govt. of Assam. The Directorate of Audit (Local Fund) verifies the utilization of funds received from various sources such as Central Government, State Government and all other sources which include the grants received from UGC, RUSA & Infrastructure Development Grants from Government of Assam etc. Tenders and quotations are verified by the Assistant Director of Audit (Local Fund). Their suggestions are incorporated in planning the effective utilization of funds.

File Description	Documents
Paste link for additional information	https://lankamahavidyalaya.in/upload/iqac_file/1714385565.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC, Lanka Mahavidyalaya took the following measures for quality development of the Institution during the session 2022-2023:

The IQAC conduct its meeting regularly and analysed various measures for overall development of the Institution and suggest regularly to the authority to take measures for over all development of the institution.

In initiatives of IQAC, the institute conducted Green & Energy Audit.

A propoal to sign a MoU with the University of Sri Jayewardhena, Sri Lanka , is in process.

Fourteen new Add-on Certificate Courses are introduced from 2022-23.

Proposals are in Progress to open PG Courses in Economics, Commerce and UG courses in Geography and major inPhilosophy.

Publication of a Multidisciplinary Research Journal is in progress.

Institute published a News Letter from 2022-23

File Description	Documents
Paste link for additional information	https://www.lankamahavidyalaya.in/igac_meetings.php
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

.The IQAC, Lanka Mahavidyalaya took the following measures for quality development of the College:

- In initiative of IQAC, Lanka Mahavidyalaya, an Academic Council of this institution was formed on 2017-18 , which is responsible for academic planning, curriculum enrichment and to handle any other academic matters as necessary.
- The Academic Council of the Institution prepares Prospectus, Class Routine and prepare strategies for curriculum development. Further, the IQAC prescribes suggestions to Academic Council for academic upliftment and the academic Council after discussion execute the same.
- In every year, Head of the Institution convened join meeting of IQAC and Academic Council and took resolutions regarding academic enrichment as need of time. All strategies regarding Teaching Learning and evaluation are suggested by IQAC and the same are execute by Academic Council of the College.
- In Consultation with Academic Council, IQAC reviews the teaching learning process ,structiures & methodologies of operations and learning outcomes periodically.
- The IQAC took regular students feedback and after analysis placed in Academic council for appropriate execution.
- The IQAC keeps contact with its Alumni Association and took their sugessions for smooth conduct of the Institution
- Introduced 12 Nos of Skill based Add on Courses during the Session 2022-23.
- Proposals are in Progress to open PG Courses in Economics, Commerce and UG courses in Philosophy (Major) and Geography
- Publication of a Multidisciplinary Research Journal is in

progress.

- Institute published a News Letter from 2022-23

File Description	Documents
Paste link for additional information	https://lankamahavidyalaya.in/upload/programmes/1693458191.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://lankamahavidyalaya.in/upload/igac file/1714373040.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The Research & Community Development Cell, organized a Webinar on the topic, Gender Equality: Reality versus Theory on 02/12/2022, to

make awareness about the extent of enforcement of Gender Equality in reality, though there are enormous provisions against Gender discrimination. Attending the Webinar as Resource Person, Dr. Puja Chetry, Assistant Professor of Women Studies, Cotton University, Guwahati, Assam, described the various prospect that are offered by the Constitution of India for Indian Women.

On 08/03/2023, on the occasion of International Women's Day, a Webinar was organised by Women's Cell, IQAC, Lanka Mahavidyalaya on the topic , " Women in 21st Century", where, Resource person Ms. Samim Sultana Ahmed, News Editor, DAINIK AGRODUT, emphasises in details about the achievements that are aquired by many Women in various corner of India.

Also, on 10th March, 2023, the Women Cell, IQAC , Lanka Mahavidyalaya , organised a Femal Health & Hygine Program in its Adopted Village , Natun Forest Vollege, under Lumding Reserve Forest, in Association with Assam College Teachers Association Hojai Dima Hasaou Zone and make an awariness among Women of that village about Women Health & Hygine along with distributing sanitary Nepkins.

File Description	Documents
Annual gender sensitization action plan	https://lankamahavidyalaya.in/upload/iqac_file/1714386116.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://lankamahavidyalaya.in/upload/facilities/Specific%20Facilities%20for%20Women.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The College signed a MoU with Lanka Municipal Board for disposal of plastic and solid waste. Further following measures are adopted for Waste management

Solid Waste Management- The college has Plastic Bank Provided by Lanka Municipality Corporation where, majority of the plastic waste are kept which, later handed over to Municipality. Further the College has also a place on its campus where the solid wastes materials are disposed. Keeping this in view, the college also manages its solid waste management system.

Liquid Waste Management- There is no major biomedical waste in the college.

E-waste Management- There is no major E-waste in College and the little E-Waste gathered from Electronics Goods are auctioned for sale to interested party.

Waste recycling system- There is no system of Waste recycling in the college. However, there is rain water harvesting system in the college, where the major portion of Rain water collected in building shade and drained to the pond of college campus, which is helpful in fish cultivation and water required for construction and gardening. There is no E-medical , Hazardous chemicals and radioactive waste management system in the college as there is no major E-Medical / Hazardous/ Radioactive waste in college.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	https://lankamahavidyalaya.in/upload/facilities/Geo-Tagged%20Photograph.pdf
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks

B. Any 3 of the above

and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. Landscaping with trees and plants**

B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

<p>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</p>	<p>A. Any 4 or all of the above</p>
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File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

<p>7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).</p>
<p>The initiatives are taken to promote better education, economic upliftment of communal harmony. Diffrent national, state and institution level webinars has been conducted for upliftment of the cultural activity like National webinar on relevance of Kabiguru Rabindranath Tagores creation on present times promoting regional</p>

thoughts for the society and all the members of the institute, webinar on importance of Yoga in human life which helps in development of tolerance and harmony among various community representing the institution. Similarly, workshop on gender equality and girls empowerment promoting gender equality in society and webinar on relevance of sankardeva at present time and youth generation uplifting the knowledge of importance of sankardeva thought in the society and promoting equality among the society irrespective of caste and community.

Various webinars and different cultural activities has been conducted for promoting tolerance and harmony in the stated area. Moreover, many institutional level events are celebrated in college campus namely celebration of independence day, republic day, Ekta Diwas , Cultural Functions in College Week, Exhibition on Traditional Dress performances, Birth and Death Anniversary of Sri Sri Sankardeva , Swarashati Puja, Ideology of Kabiguru Rabindranath etc., which promote communal harmony & tolerance, cultural , religious and regional integrity.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

In the very front of the institution the values and the activities of the institutions has been mentioned for all the members of the the institutions. The Green Initiative aims the competitiveness in the environmental space to allow the ability to go neutral on Greenhouse Gas emissions. The College celebrates the Independence Day & Republic Day vigorously. 'Samvidhan Diwas', 'EKTA Diwas' and Constitution day were celebrated and students have participated in Elocution and Quiz contest with all insights which in turn contributed to the ideal Constitutional values and the Fundamental Duties and Rights of Indian Citizens. Institution has organized student centric activities like election among the student union, Quiz competition which have always received huge participation from the students and promoted their awareness about various aspects of Indian citizenship. The NSS unit of lanka mahavidyalaya practices SWACHA BHARAT ABHIJAN and environmental promotion activities,

regularly so as to promote human values, dignity of labour and responsibilities towards nation. Moreover, the NSS unit of Lanka Mahavidyalaya and cultural development cell continuously participated in independence day, republic day celebrated by district civil administration. The Women Cell of the Institution continues its activities to promote Gender Sensitisation, Women security and development of women empowerment within and outside the institution.

File Description	Documents
Details of activities that inculcate values; necessary to render students into responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website. There is a committee to monitor adherence to the Code of Conduct. Institution organizes professional ethics programmes for students, teachers, administrators and other staff. 4. Annual awareness programmes on Code of Conduct are organized.

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

1. Celebration of Silpi Divas

2. Birth Anniversary of Subhas Chandra Bose

3. Celebration of Republic Day
4. International Women's Day
5. Rabindra Jayanti
6. World Environment Day
7. Rabha Divas
8. Celebration of International Peace Day
9. International Yoga Day
10. International Day against Drug Abuse
11. Celebration of Death Anniversary of Sri Sri Sankardeva
12. Celebration of Independence Day
13. Foundation Day of NSS
14. Death anniversary of Bharat Ratna Dr. Bhupen hazarika
15. Celebration of 400 Birth Anniversary of Patriotic Hero of Assam Lachit Borphukan
16. Celebration of Gandhi jayanti
17. Celebration of Constitutional Day
18. Bhasa Divas

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Title of the Practice: Lanka Mahavidyalaya Staff Co-operative

Society Ltd.

The Lanka Mahavidyalaya Staff Co-operative Society Limited has been controlling the spendthrift habit of members by savings in the cooperative society and also has made a significant contribution in improving the socio-economic conditions of its members and the students.

2. Main Objectives of the Practice:

To promote social and economic betterment of members through self-help and mutual aid in accordance with cooperative principles.

To raise fund for the business of society and development of the students who are economically weak.

To grant loans and advances to the members associated.

To constitute various funds for the welfare of the members and the society.

To provide facilities for the exercise of Thrift and savings.

Best Practices II Title of the Practice: WOMEN SECURITY ALONG WITH AN INNOVATIVE ECOSYSTEM CLEAN ENVIRONMENT

Objectives : 1.To provide an environment by organizing awareness programmes, workshops, seminars to enable the Working Women and Girls students of the Institution to realize their full potential to Work, for learning and solving their problems independently and to take necessary measures so that they feel secured within the Campus. To make awareness on Mental & Physical Health Care of the Working Women and Girls Student

Objective : 2 To make the College Campus an Eco-Friendly with a comfortable beautiful Green environment, neat & clean To develop Pisciculture in College Pond on commercial basis

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Priority on Education Environment : The institute is providing Higher Education to the highly under privileged mixed population which belongs to mostly SC, ST, OBC and Tea tribes category. It offers different category of scholarship and awards to meritorious and economically backward students such as Awards from Lanka Mahavidyalaya Poor Fund , STAFF COOPERATIVE SOCIETY and Government. Though the campus is on road side of East West corridor (NH -27), yet the campus is free from noises of highway vehicles.

The Institution is providing Communicative MIL in Six languages, viz. Assamese, Bengali, Hindi, English, Manipuri and Nepali. The Lanka Mahavidyalaya has Study Centre under KKHSOU from the Academic Session 2011-12 to meet the growing demand of the locality for Higher Education.

The institution has recently started self financing professional and job oriented courses like Hindi Translation and also initiatives has been taken for Short Term Job oriented Skill Dev. Programs under Assam Skill Dev. Mission. The College has Central Library, Reprographic Center, Digital class rooms, Central Computer Lab/ Language Lab with internet, Playground, Indoor stadium, Gymnasium, Canteen, Pure drinking water & maintaining a Green Campus with a Large Pond Covering an area of about 8 Acres of land.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

1. To take necessary steps to Accredited the Institute for upcoming Cycle.
2. To open PG courses in Economics, Commerce and UG course in Geography & Home Science in regular mode.
3. To take initiatives for prompt sanction of the RUSA [II] Infrastructure Dev. Project fund for balance development of the College.
4. To take necessary steps to enhance the number of computers in the 2nd Central Computer Lab up to 120 capacity.

5. To Sign MoU with foreign University to enriched the Research Activity and also for Curriculam Developement of Add-on Certificate & Diploma Corses.
6. To start a effective full flagged Coaching Institute for Competitive Examinations for the benefit of students.
7. To take necessary steps for more Campus Recruitments of the final year students in various industrial sector
8. To organize more Student Job OrientedWorkshops/ Seminar along with Intellectual Property Right/ Women Trafficking and other relevant issues.
9. To take measures for the development of adopted underdeveloped Village and under privileged School for upliftment under Extension Activity under Unnat Bharat Abhiyan
10. To renovate and develop Central Library from RUSA[II] Project, so as to meet the need of growing numbers of students.
11. To take necessary steps to complete the Science Building and to open Science Stream .
12. To Start Job Oriented Skill Developement Vocational Certificate / Diploma / Degree Courses.
13. To Take nessary steps to fillup the vacant Sanctioned Teaching & Non-Teaching post.